

IMPORTANT NEWS ABOUT LAWLEY VILLAGE MANAGEMENT COMMITTEE

Dear resident,

We are making some important changes to the Lawley Village Management Committee to make sure that local Lawley residents like yourself continue to be represented and that decisions are made with your voice clearly heard.

To do this we are inviting you to stand for election on the Committee and make a really positive difference to your Village and the services you receive from Bournville Village Trust (BVT).

There are opportunities for five residents to join the Committee, which has been reshaped to have greater oversight and authority of BVT's stewardship activities in Lawley in line with BVT policies. You can read more about the role of the Committee further on.

To be eligible to put yourself forward for election, you will need;

- **To be 18 years old or above**
- **Live in a charge-paying household in Lawley (one candidate per household)**
- **To not be disqualified from acting as a member of the Committee which includes reasons such as bankruptcy or certain unspent criminal convictions (guidance will be included within the application pack).**

Nominating yourself for election to the Committee is easy. Simply complete and return an application form which you can find on our website:

www.bvtlawleyvillage.org.uk/lvmc/ or by emailing us at lawleyelection@bvt.org.uk by Monday 28th September 2020.

You will also need to submit a candidate profile of no more than 200 words and your photograph. Both of which will be reproduced and shared with Lawley residents as part of the voting process.

An independent assessment panel will check applicants meet the eligibility criteria before they are selected as candidates for election. The election process will be carried out independently by electoral reform service Civica ensuring a fair and transparent process.

All homeowners, tenants and leaseholders that pay the management charge in Lawley will be invited to vote for their preferred candidates when voting opens from **Monday 9th October** until **Monday 2nd November**.

You will be able to vote online or by completing a ballot paper which will be posted to you along with a brief overview of the process, nomination statements from candidates (including photographs) and a pre-paid envelope.

To ensure there is no disruption to the important role of the Committee, there will be a transition period with the current Committee members continuing until the election process is complete.

Joining the Committee really is a powerful opportunity to make a difference to your Village, community and the stewardship services that you receive from BVT.

If you have any questions about nominating yourself or the voting process, please contact us at lawleyelection@bvt.org.uk.

Tracey Rowe
Head of Estates and Stewardship

Benedict Croft
Current Chair of the Lawley Management Committee

What is the **Lawley Village Management Committee** responsible for?

Here are just handful of the areas that the Committee is responsible for, giving you a taste of the sort of work you could be involved in as a Committee member.

Delegated authority

- ✓ Responsible for implementing BVT policy, recommending changes to policy to the Board of Trustees or relevant BVT Committee and the monitoring of performance for those areas of work delegated by the Board of Trustees as set out opposite in Principal functions.
- ✓ Where necessary authorise the Chair and/ or other Member(s) of the Committee to liaise directly with Executive Officers to deal with matters requiring urgent action/decision within the remit of the Committee's terms of reference.

Principle functions

- ✓ Consider and propose the annual budget to the Telford Estates & Development Committee.
- ✓ Develop and recommend approval of an annual service plan (setting out targets and improvement actions).
- ✓ Develop and recommend approval of the annual planned maintenance programme.
- ✓ Develop and recommend approval of amendments to the design guides.
- ✓ Receive quarterly financial reports on expenditure against budget, estate management activities, community engagement and local partnership working and development in Lawley.
- ✓ Receive and reach a decision on appeals against the implementation of the design guide.
- ✓ And so much more.



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